



## VITA: VOLUNTEER INCOME TAX ASSISTANCE

### Free Income Tax Preparation Program

## **MONTGOMERY COUNTY RESIDENTS ONLY**

**By Appointment only, January 23rd through April 15, 2017**

Prior Year and Amended Returns: mid-June through October, 2017 (Rockville/TESS)

Community Action Agency's free **Volunteer Income Tax Assistance (VITA)** partnership joins IRS certified professionals and volunteers to help the low-to-moderate income families to maximize their tax refunds and credits, including EITC (Earned Income Tax Credit). Services are through Montgomery County Department of Health and Human Services' **Community Action Agency's VITA Partnership** with the IRS, the City of Gaithersburg's Bank-On initiative, Family Services, Inc., the City of Rockville, and the Maryland CASH Campaign. **If your family earns less than \$55,000 per year – you can receive FREE tax help and get your 2016 federal and state refunds quickly through "e-filing."** You can open a "free" savings account and save with a US Savings Bond too! A Certified Acceptance Agent can assist you in obtaining ITINs.

#### **ROCKVILLE – COMMUNITY ACTION AGENCY**

1401 Rockville Pike, Suite 3302  
Rockville, MD 20852 **240-777-1123**  
Wednesdays, 11 am - 8 pm

#### **FAMILY SERVICES, INC.**

630 East Diamond Avenue  
Gaithersburg, MD 20877 **240-777-1123**  
Mondays, 2 pm– 8 pm

#### **MID COUNTY SERVICE CENTER**

2424 Reddie Drive 1<sup>st</sup> floor  
Wheaton, MD 20902 **240-777-1123**  
Fridays, 11am-5pm

#### **TESS CENTER**

8513 Piney Branch Road  
Silver Spring, MD 20901 **240-777-1123**  
Tuesdays, 3 pm - 8 pm

#### **EAST COUNTY REGIONAL SERVICE CENTER 3300 BRIGGS CHANEY RD, SILVER SPRING, MD 20904**

Thursdays 11am-4pm **240-777-1123**

#### **WHAT TO BRING? BE READY! PREVENT FRAUD AND IDENTITY THEFT.**

The IRS Does Not Allow VITA to prepare taxes without required documentation.

- Government issued ID (i.e., Valid Driver's License, Passport, Age of Majority Card)
- Original Social Security Card or Individual Tax Identification Notice (ITIN) for each member of your family and last year's tax return (if available).
- All W2 forms, forms 1098, 1099, and other documents regarding income.
- If filing jointly, your spouse must be present . If filing separately you must bring your spouse's social security number and name just like spelled on social security card.
- Statement of annual child care expenses prepared by the provider, with their tax ID (Social Security or EIN number).
- For Direct Deposit: proof of a bank account, including routing numbers. Or, ask about Bank On!

Appointments may be made online: [www.montgomerycountymd.gov/freetaxhelp](http://www.montgomerycountymd.gov/freetaxhelp)

Call 311 or 240-777-0311 TTY 301-251-4850 MD RELAY 711

TO JOIN THE VITA TEAM AS A VOLUNTEER, PLEASE CALL 240-777-1123

